

COMMISSION ON INTERPRETERS

2019 COURT INTERPRETER TRAINING AND TESTING SCHEDULE

* **Dates and locations are subject to change.** Please frequently check the website for the most up to date information.

Events	Dates	Location	Registration Deadline
Orientation Workshop	February 7-8, 2019 (Thursday & Friday)	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	January 24, 2019
English Written Exam	February 22, 2019 (Friday)	Administrative Office of the Courts 244 Washington Street SW Suite 300 Atlanta, GA 30334	February 8, 2019
Oral Certification Exam	March 20-22, 2019	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	January 30, 2019
Orientation Workshop	May 2-3, 2019 (Thursday & Friday)	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	April 18, 2019
English Written Exam	May 17, 2019 (Friday)	Administrative Office of the Courts 244 Washington Street SW Suite 300 Atlanta, GA 30334	May 3, 2019
Oral Certification Exam	June 26-28, 2019	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	May 8, 2019
Orientation Workshop	August 1-2, 2019 (Thursday & Friday)	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	July 18, 2019
English Written Exam	August 16, 2019 (Friday)	Administrative Office of the Courts 244 Washington Street SW Suite 300 Atlanta, GA 30334	August 2, 2019
Oral Certification Exam	October 9-11, 2019	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	August 28, 2019
Orientation Workshop	November 7-8, 2019 (Thursday & Friday)	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	October 24, 2019
English Written Exam	November 22, 2018 (Friday)	Administrative Office of the Courts 244 Washington Street SW Suite 300 Atlanta, GA 30334	November 8, 2019

SCHEDULED ORIENTATIONS:

The cost of the orientation workshop is \$200. Orientations are scheduled from 9:00 a.m. to 5:00 p.m., both days. You must register and pay for an event through the Georgia Courts Registrar, <https://gcr.onegovcloud.com/>, by 11:59 PM on the deadline. You must register and pay for the English written exam separately. Registrations and payments received after the deadline will not be processed. No exceptions will be made. First priority will be given to those seeking certification for languages other than Spanish and those who reside in high-need areas of Georgia. **Out-of-state residents are only accepted if seating is still available after placement of Georgia residents.**

SCHEDULED ENGLISH WRITTEN EXAMS:

The cost of the written exam is \$50. The English written exams are conducted the day after the two-day orientation workshop, in the same venue or on the following Friday if the orientation occurs on Saturday. The cost of the written exam **is not** included in the cost of the orientation. You must apply and pay for the written exam separately. You are not required to take the exam immediately following the orientation; you can register for any scheduled exam session. Registrations & payments must be received in our office by 11:59 PM on the deadline. Registration and payment deadlines for the written exam are the same as those for the scheduled orientations.

SCHEDULED ORAL CERTIFICATION EXAMS:

The cost of the oral certification exam is \$250. Exam registration and payment must be received through the Georgia Courts Registrar by 11:59 PM on the deadline. **Registrations and payments received after the deadline will not be processed.** No exceptions will be made. First priority will be given to those seeking certification for languages other than Spanish and those who reside in high-need areas of Georgia. **Out-of-state residents are only accepted if seating is still available after placement of Georgia residents.**

If you do not complete the licensing process within two years of your scheduled orientation, you must retake and pass the English written exam to remain active in our system.

Cancellation and Refund Policy

Orientation or English Written Exam:

EARLY CANCELLATIONS

Enrollees may cancel and receive a full refund, provided the registration is cancelled, in the Georgia Courts Registrar (<https://gcr.onegovcloud.com/>), at least **10 calendar days** in advance of the training or exam.

LATE CANCELLATIONS

Enrollees who cancel fewer than 10 calendar days before a scheduled event must, within 6 months, register for and attend another training or exam; otherwise, all payments are forfeited.

NO SHOWS

Fees are non-refundable and non-transferable for no shows.